



## HubForGrub Privacy Policy

Effective Date: 06/04/25

At Hubforgrub, your privacy is important to us. This Privacy Policy explains how we collect, use, store, and protect the personal information you provide to us through our website, specifically via the contact form.

### 1. Who We Are

Hubforgrub is a community café and organisation operating on a pay-as-you-feel basis. Our mission is to support and engage with the local community through food, connection, and outreach.

For data protection purposes, we are the "data controller" of your personal information.

### 2. What Information We Collect

When you contact us via our website, we may collect the following information:

- First Name
- Surname
- Email Address
- Your Message or Query (e.g., inquiries about the menu or community collaboration)

We do not collect sensitive personal data unless you voluntarily provide it.

### 3. How We Use Your Information

We use the personal information you provide solely for the purposes of:

- Responding to your questions or queries
- Following up on your request or suggestion
- Contacting you about potential partnerships or opportunities (only when relevant)
- Improving the quality and accessibility of our services

We do not sell or rent your personal data to any third parties.



#### **4. Legal Basis for Processing**

We process your information under the following legal bases:

- Consent – You have given us clear permission to process your data for the purpose stated when you submit the contact form.
- Legitimate Interests – Where necessary, we process data to respond to queries, improve our services, or communicate in ways that do not override your rights.

#### **5. Data Retention**

We keep your data only for as long as necessary to fulfil the purpose for which it was collected or to comply with legal, regulatory, or operational obligations.

Typically, contact form submissions are retained for up to 12 months unless further correspondence occurs.

#### **6. How We Protect Your Data**

We implement appropriate technical and organisational security measures to protect your personal data from loss, misuse, or unauthorised access, including:

- Secure website protocols (SSL encryption)
- Controlled access to data
- Data reviews

#### **7. Your Data Protection Rights**

Under applicable data protection laws (including the GDPR), you have the right to:

- Access your personal data
- Request correction of incorrect data
- Request deletion of your data
- Object to or restrict processing
- Withdraw consent at any time

To exercise these rights, please contact us at: [hub.4.grub@gmail.com](mailto:hub.4.grub@gmail.com)



## **8. Cookies and Tracking**

Our website may use basic cookies to ensure functionality and improve the user experience. We do not use cookies for marketing or tracking personal data.

A full Cookie Policy will be made available if this changes.

## **9. Third-Party Links**

Our website may contain links to other websites. We are not responsible for the privacy practices or content of those third-party sites.

## **10. Changes to This Policy**

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date. We encourage you to review it regularly.

## **11. Contact Us**

If you have any questions or concerns about how your data is handled, please contact:

- Hubforgrub
- Email: [hub.4.grub@gmail.com](mailto:hub.4.grub@gmail.com)
- Website: [hubforgrub.co.uk](http://hubforgrub.co.uk)